

ADMISSION APPLICATION CHECKLIST

Important Registration Information

- K3 - K5 students must be their respective ages on or before September 1. First grade students must be six years old on or before September 1.
- Students will not be considered for admission to SMCS who have been expelled or withdrawn from other schools for disciplinary/academic reasons and/or have a history of the following: drug or alcohol related issues, aggressive/abusive/disrespectful behavior, sexually immoral behavior, or inability or unwillingness to perform academically at grade level.
- The school does not replace the home or the church. All three should be complimentary, which means that home, school, and church should be in agreement with biblical philosophy and teaching. Therefore, the school partners with born again, Bible believing, Christ honoring parents in the education of their children. It is a requirement that at least one parent has personally received Jesus Christ as his/her Savior and Lord.

Step 1 - A complete application submitted to the Admissions Committee includes the following:

- Application For Admission and Registration Fee
- Written personal testimonies of parents
- Statement of Cooperation
- Permissions Form
- Student Questionnaire for students entering grades 6-12
- Copy of transcript, standardized test results, etc. as requested on the School Administrator Recommendation Form. Upon acceptance SMCS will send for the official documents on the basis of a signed Permission For Release Of Records form. A copy of the student's most recent report card and prior year report card may suffice for initial consideration.
- Proof of age (copy of birth certificate)
- Current Alabama Immunization Form IMM-50 (blue form) **before the first day of school**
- Permission for Release of Records

The following should be sent directly to Shades Mountain Christian School by others for students entering grades 1-12:

- School Administrator Recommendation Form
- School Teacher Recommendation Form
- Pastor/Sunday School Teacher Recommendation Form

Step 2 - Interview: The parents and student will interview with the appropriate principal. It is preferred that the Application and as many of the above-mentioned forms be received prior to the interview.

Step 3 - Testing: Academic testing is currently required for acceptance to 1st through 12th grades. Some exceptions may be made at the discretion of the administration. There is a \$50 testing fee for the first child and a \$35 testing fee for each additional child. The tests are scheduled as needed to expedite the application process.

Step 4 - Notification Of Decision: After the interview and the receipt of all the necessary forms, documents and registration fee, the Admissions Committee will respond to the parents within two weeks. All students enrolled must have their files complete and accounts current to begin school the first day.

It is and shall be the policy of Shades Mountain Christian School, in the admission of students, hiring of employees, administration of educational policies or other functions, not to discriminate on the basis of the applicant's race, color, sex, or national or ethnic origin.